



# Town of Wappinger

## Special Meeting

~ Minutes ~

20 Middlebush Road  
Wappingers Falls, NY 12590  
[townofwappinger.us](http://townofwappinger.us)

Joseph Paoloni  
(845)297-5771

Monday, October 16, 2017

7:30 PM

Town Hall

### I. Call to Order

Supervisor Lori A. Jiava called the meeting to order at 7:30 PM.

Attendee Name	Organization	Title	Status	Arrived
Lori A. Jiava	Town of Wappinger	Supervisor	Present	7:30 PM
William H. Beale	Town of Wappinger	Councilman	Present	7:30 PM
William Ciccarella	Town of Wappinger	Councilman	Present	7:30 PM
John J. Fenton	Town of Wappinger	Councilman	Present	7:30 PM
Michael Kuzmicz	Town of Wappinger	Councilman	Present	7:30 PM
Joseph P. Paoloni	Town of Wappinger	Town Clerk	Present	7:30 PM
Grace Robinson	Town of Wappinger	Deputy Town Clerk	Present	7:30 PM

### II. Pledge of Allegiance

### III. Adopt the Agenda

1. **Motion To:** Adopt the Agenda

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Michael Kuzmicz, Councilman  
**SECONDER:** William H. Beale, Councilman  
**AYES:** Jiava, Beale, Ciccarella, Fenton, Kuzmicz

### IV. Acknowledge Minutes

1. **Motion To:** Acknowledge Minutes of October 10, 2017

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Michael Kuzmicz, Councilman  
**SECONDER:** William H. Beale, Councilman  
**AYES:** Jiava, Beale, Ciccarella, Fenton, Kuzmicz

### V. Budget Discussion

1. **Water and Sewer Districts, Improvement Areas and Drainage Districts**

Mr. Awino presented Camo pollution's budget. He said rates will remain the same. The details were explained and attached:

### Town of Wappinger

#### Proposed 2018 Water, Sewer, Drainage Districts / Special Improvement Areas User Operation and Maintenance Rates and / or Taxes

Special Districts / Improv. Areas	2018 Rates	2018
	per Qtr	Tax Per BU
Fleetwood Water (WF)	\$ 84.41	\$ 180.93
Watch Hill Water (WH)	\$ 64.45	\$ -
Tall Trees Water (WT)	\$ 122.65	\$ -
United Wapp Water (WU)	\$ 66.20	\$ 166.63
Watch Hill Sewer (SH)	\$ 200.77	\$ -
Mid Point Sewer (SM)	\$ 196.04	\$ 149.70
Fleetwood Sewer (SF)	\$ 139.67	\$ -
Wildwood Sewer (SW)	\$ 127.20	\$ -
United Wapp Sewer (SU)	\$ 127.51	\$ 42.44
Sewer Improv Area #1(SI)		\$ 8.46
Wapp Sewer Trans/Treat #1&2(SP)		\$ -
Wapp Sewer Trans/Treat Phase 3A (SV)		\$ 433.12
Blackwatch Farms Drainage (SBF)		\$ 68.18
Keenan Acres Drainage (SDK)		\$ 83.33
Meadowood Drainage (SMD)		\$ 25.64
Shamrock Hills Drainage (SSH)		\$ -
Tuscany Drainage (STY)		\$ 83.33

**BU - Benefit Unit**

**Qtr - Quarter**

## 2. Justice Court

Supervisor Jiava said she spoke with Justice and they said they were satisfied with it. Everything was basically the same as 2017. Councilman Beale asked to have the budget read, 'Animal Court Officers'.

## 3. Animal Control

Fredrick Awino confirmed that Animal Control is pretty much the same as 2017. Councilman Beale re-iterated that the new Animal Control vehicle will be funded from the Supervisor's budget.

## 4. Tax Receiver

Comptroller Awino spoke on new software. He said that there will be licence fee and annual fee. Subsequent to the meeting he posted the following quote:

**Proposal Summary**

Section	Fees/Costs	Maintenance Fees
Application License Fees	\$74,560.00	\$20,180.00
Travel & Training Costs	\$ 0.00	
Services & Other Application Fees	\$10,475.00	
Conversion Fees	\$32,500.00	
<b>Total Proposed Cost</b>	<b>\$117,535.00</b>	<b>\$20,180.00</b>

*Initial training, implementation, and travel costs are included with the license fees.* Training is a combination of on-site and remote sessions. If more hours are desired for a specific application, the hours from another may be allocated to additional training in that area.

*The first year of support and maintenance are included with the license fees.* The fees listed are for year two support and maintenance. The annual maintenance fees include all federal and state mandated changes, annual upgrades and enhancements, unlimited phone, email, and web based support, and user group membership. All software applications are warranted for one year from the date of installation. A purchase order must be sent prior to initiating a work order for installation and training to be scheduled.

Comptroller Awino suggested that although the license fee is steep it covers the entire Town's operations.

The discussion continued and then turned to the acceptance of credit cards for taxes.

**5. Assessor**

Assessor Harkins has one issue on his salary that has to be worked out between the two towns given that he is a CAP assessor or joint assessor of Fishkill and Wappinger.

Supervisor Jiava spoke on Based proportions. They are as follows:

Outside Village      Total Town

TOR

(N) Taxable Assessed Value on the Reference Roll	(N) Taxable Assessed Value on the Reference Roll
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1,691,453,431	1,839,903,076
533,491,847	702,719,517

US

(R) Adjusted Base Proportions	(R) Adjusted Base Proportions
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(Q/sum of Q)	(Q/sum of Q)
62.90237	58.13610
37.09763	41.86390
100.00000	100.00000

The Resident Town Tax Rate is calculated by multiplying the Tax Levy for the Town (A Fund) by the Resident Base Proportion divided by the Resident Assessment to yield the \$/000 Assessment). The commercial rate the same but using the commercial data. The Outside village rates are calculated using the outside village data.

**6. Town Clerk**

No changes from Last Year

**7. Accounting**

Fredrick Awino surprised the board with the Edmunds Software estimate attached below:

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Councilman Beale was less than pleased.

Fredrick Awino explained the actual 2016 year end Fund Balances and 2017 estimated year end balance for all the Funds summarized below by the Comptroller:

	Beginning Balance	2017 Expected	Estimated Fund Balance
	Current yr - 01/01/2017	Gain/(Loss)	Year End - 12/31/2017
<b>Town-wide Fund A</b>	\$ 2,612,053	\$ 792,946	\$ 3,404,999
<b>Outside Village Fund B</b>	\$ 2,680,932	\$ 371,639	\$ 3,052,571
<b>Highway Fund DB</b>	\$ 1,129,011	\$ 1,028,477	\$ 2,157,488
<b>Total General Funds</b>	<b>\$ 6,421,996</b>	<b>\$ 2,193,062</b>	<b>\$ 8,615,058</b>
<b>Water Funds</b>	\$ 2,210,130	\$ 227,744	\$ 2,437,874
<b>Sewer Funds</b>	\$ 2,049,310	\$ 97,780	\$ 2,147,090
<b>Parklands Trust</b>	\$ 604,250	\$ 44,595	\$ 648,845
<b>Total Special Districts</b>	<b>\$ 4,863,690</b>	<b>\$ 370,119</b>	<b>\$ 5,233,809</b>
<b>Total Fund Balance</b>	<b>\$ 11,285,686</b>	<b>\$ 2,563,181</b>	<b>\$ 13,848,867</b>

**8. Town Board and Supervisor**

Supervisor said everything has remained flat in the town board line and supervisor's line. Supervisor Jiava explained the salary increases last year for the elected officials that have not had raises in the last 9 years.

Comptroller Awino produced the following regarding the tax rates:

Included in the preliminary 2018 tax rates are Dutchess County Chargebacks, a copy of which is attached:

	2017 Rate	2018 Preliminary
Town Homestead	2.07	1.97
Town Non-Homestead	3.94	3.80
Village Homestead	0.89	0.83
Village Non-Homestead	1.70	1.60

Comptroller Awino went over estimates of the State Aid, revenues collected for Sales tax, revenues from Verizon and Cablevision fees, and Mortgage refinance revenues that supplement the tax levy.

**VI. Adjournment**

**1. Motion To:** Wappinger Adjournment & Signature

COMMENTS - Current Meeting:

The meeting adjourned at 8:41 PM.

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Joseph P. Paoloni  
Town Clerk

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Kuzmicz, Councilman
<b>SECONDER:</b>	William H. Beale, Councilman
<b>AYES:</b>	Jiava, Beale, Ciccarelli, Fenton, Kuzmicz